

EXECUTIVE COMMITTEE CHARTER

PURPOSE: During intervals between meetings of the Board of Trustees, shall be authorized to exercise all the authority of the Board of Trustees to the extent that such authority is not specifically delegated by the Board of Trustees to another committee or committees.

MEMBERSHIP: Elected by the Board of Trustees to include a chairman, two vice-chairs, secretary, president, and treasurer. The Chairman may appoint two other trustees as members.

REPORTING

RELATIONSHIP: The Executive Committee reports to the Board of Trustees.

MEETINGS: Meetings are held on the third Friday of every month with the exclusion of March, June, September and December, in which the full Board of Trustees meets.

RESPONSIBILITIES:

- The Executive Committee is authorized to exercise all the authority of the Board of Trustees to the extent that such authority is not specifically delegated by the Board of Trustees to another committee or committees. It also functions as the audit committee and performs the annual review of the president's performance.
- Limits and other parameters of the Executive Committee activity are noted in Article VII of the Museum By-laws.